



## TOWN OF MOUNT CARMEL

### BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

A regularly scheduled meeting of the Town of Mount Carmel, Tennessee Board of Mayor and Aldermen was held at Town of Mount Carmel City Hall, 100 East Main Street, on February 27, 2025, at 5:30pm

#### CALL TO ORDER

5:30 pm by Mayor John Gibson

#### INVOCATION AND PLEDGE OF ALLEGIANCE

Led by Vice-Mayor Bare and Alderman Shugart

#### ROLL CALL:

BMA	Present	Absent	City Administration Present
Alderman Darby Patrick	✓		Jim Stables, City Manager
Alderman Philip Binstock	✓		Allen Coup, City Attorney
Alderman James Cross	✓		Tyler Williams, Asst. City Manager/CFO/Recorder
Alderman Mindy Shugart	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

#### WELCOME FROM THE MAYOR

Mayor Gibson welcomed everyone

**APPROVAL** and/or correction of the January 23, 2025, Board of Mayor and Aldermen meeting minutes, departmental and financial reports.

Motion: Alderman Shugart

Second: Alderman Binstock

Approved: All present voting in favor

#### VISITOR COMMENTS

NONE

## OLD BUSINESS

NONE

## NEW BUSINESS

- A. DISCUSSION AND CONSIDERATION: Town Administrator/Manager Agreement by Resolution 25-645

This resolution concludes James Stables interim time as Town Administrator-Town Manager, and establishes certain benefits, certain conditions of employment, and set working conditions for him as the permanent Town Administrator-Town Manager.

Motion: Alderman Shugart

Second: Alderman Binstock

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman Philip Binstock	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

- B. DISCUSSION AND CONSIDERATION: FEMA Hazard Mitigation Assistance Grant program participation by Resolution 25-646

This resolution authorizes the Town to participate in the FEMA Hazard Mitigation Assistance Grant Program. The Town is seeking to obtain federal/state grant assistance to acquire backup generators for City Hall, EMS building, and Police/Fire Station. Grant is funded 75% from FEMA, 12.5% from TEMA, and 12.5% local match.

Motion: Vice-Mayor Bare

Second: Alderman Patrick

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman Philip Binstock	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

C. DISCUSSION AND CONSIDERATION: Acquisition of Rental Press for Wastewater Plant Solids Management/Handling

The purpose of this consideration and authorization is to continue bridging the gap of services (bio-solids handling), ensuring we are regulatorily compliant and responsibly functional at the wastewater facility, while we continue to seek more permanent solutions. Recommendation is Option 1. Provider is PW Tech. Cost is \$97,000 for six months (\$15,000.00 per month) and a \$7,000.00 one-time mobilization fee. Up to \$10,000 of monthly rental fee applied to the future purchase of a new unit.

Motion: Vice-Mayor Bare  
Second: Alderman Binstock

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman Phillip Binstock	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

**ADJOURN**

Motion: Alderman Shugart at 5:47 pm  
Second: Alderman Binstock  
Approved: All present voting in favor

Approve: John K. Gibson  
John Gibson, Mayor

Attest: Tyler Williams  
Tyler Williams, City Recorder